

## **Instructions: Opening the Store**

- 1. Locate the keypad outside the front entrance
- 2. Enter pin code, followed by "#"

Upon access granted, store will automatically open:

- Alarm system will disarm
- Front door will unlock for the day
- Front lobby and safe room lights will turn on for the day
- A/C will lower down to operating temperature for store hours
- Store is marked *Open for Management*

## **Instructions: To Close the Store**

1. Press the bottom left corner



2. Then, press "CLOSE"



3. Leave the store within 40 seconds of pressing "CLOSE". All employees must leave.

After 40 seconds, store will automatically close:

- Alarm system will arm
- Front door will lock
- All lights turn off
- A/C will raise to closing temperature
- Store is Marked Closed for Management

